

Position: Policy Fellow

Pay: \$75,000 - \$85,000 annual salary, commensurate with experience

Type: Full-time or part-time; occasional evening/weekend events and travel

Benefits: 15 paid vacation days; 12 paid holidays; paid sick leave; paid paternity leave; healthcare stipend

Job Location: Boise, ID

About Idaho Family Policy Center

Idaho Family Policy Center is a 501(c)(3) non-profit ministry that advances the lordship of Christ in the public square through engaging the church, promoting God-honoring public policy, and training statesmen.

Policy Fellow

The Policy Fellow for Idaho Family Policy Center is an expert on one or more of the organization's key issues. Under the direction of the President, the Policy Fellow assists the policy team, manages policy research and analysis under the direction of the Director of Public Policy, and serves as a liaison between IFPC and state/local policymakers.

Although this position could be adjusted to part-time for the right candidate, a full-time employee would typically be expected to work up to 45 hours per week, with a greater seasonal workload to be expected during legislative session, before events, and at other times as needed. Tight deadlines are common.

Preferred Qualifications

- Proven track record in public policy; academic or lobbying experience preferred
- Bachelor's degree in a pertinent field of study such as political science, journalism, theology, philosophy or government required; a graduate degree or significant experience in law, public policy, etc. is preferred

Job Responsibilities

- Policy research, analysis, and writing projects (70%)
 - Conduct policy research to advance policy priorities within key issue areas (including abortion, physician-assisted suicide, gender identity, sexual orientation, adoption and foster care, parental rights, religious freedom, free speech, economic opportunity, and drug policy)
 - Draft policy papers, including position papers, whitepapers, and backgrounders
 - Provide interviews on key issue areas to print, radio, and television media
- Legislative liaison activities (20%)
 - Assist legislators with policy research and analysis
 - Analyze and track legislative bills within key issue areas
 - Prepare and deliver committee testimony on key bills

- Work with the policy team to prepare talking points, communications guides, legal helpsheets, one-pagers, and white pages to train legislators on key legislative priorities
- Lobby legislators on key bills; find and train legislative sponsors for IFPC bills
- Other tasks (10%)
 - Assist with public communications and content creation, including news interviews, articles, op-eds, email newsletters, talking points, and video scripts
 - Provide support for IFPC events and public training, including planning, logistics, set up, and tear down.

To apply, please submit your cover letter and resume to Titus@IdahoFamily.org. Your cover letter should indicate that you are a mature evangelical Christian, involved with a local church, and agree with the IFPC mission, statement of faith, and key issue positions.